St. Paul of the Cross
Reopening Plan
“SPC is still the place to be!”
July 2020
July 31, 2020

Dear SPC Families,

The following reopening plan for St. Paul of the Cross School was designed using the framework outlined by the Archdiocese of Chicago Office of Catholic Schools. All supporting documents and FAQs can be found in the link below. In addition to strongly adhering to the guidelines stipulated by the Archdiocese of Chicago, the St. Paul of the Cross School reopening teams have designed the following plan specific to address the unique needs of our campus and community.

It is important for families to carefully read all documents published by the Archdiocese of Chicago as St. Paul of the Cross will be strictly following the protocols. This document outlines specific protocols unique to the building and community of St. Paul of the Cross School.

I know these are challenging times and returning our children to school presents a myriad of questions and emotions. It is my sincere hope that by reading our reopening plan that you find comfort in the fact that the safety of our children is our top priority. Many people have asked me “what do you really think of returning to 5 day a week in person instruction?” My response is simple, I believe with my whole heart that our children need to be back in school. More importantly, I know that we can fully implement this plan to keep both students and staff members safe. Nothing is more important to me than the safety of our children. I also fully support that during these times parents must weigh individual family decisions about returning to school. For that reason, it is imperative that all families carefully read the plan and follow the protocols—we are truly all in this together. Never before has the need to read all communication coming from school been so important. Thank you in advance for your careful attention to this document.

God Bless you all!

Erika Mickelburgh, EdD
Principal
PART 1: ACADEMIC/ SOCIAL EMOTIONAL/CATHOLIC IDENTITY & TECHNOLOGY

ACADEMICS

We understand that remote learning from March to June presented a number of challenges and was not a replacement for the instruction that happens in the classroom. As a result we have
created a plan to diagnose any learning gaps that may have happened as a result of remote learning. We are confident that by thoughtfully examining both grade level curriculum maps and student assessment data the faculty will be able to adjust curriculum and instruction. This will happen as follows:

- Teachers will work together with their teams in August to review and revise their Trimester Maps. Trimester Maps include synchronous and asynchronous practices, which will allow students to transition to remote learning if needed. Teachers will begin by revising their first trimester map. Maps will include digital resources, formative and informative assessments.

- Teachers will collaborate on grade-level teams to revise the curriculum Maps again after initial early Fall MAP and i-Ready assessments. Data results will be discussed to assist instruction during our Tuesday early release days.

- Students will be assessed the week of September 7th. The use of these assessment tools will allow teachers to adapt the curriculum and instruction to allow for any gaps in student progress.
  
  A. NWEA MAP Testing (Math and Reading) (Grades 3-8)
  B. i-Ready (grades K-2) (NEW this year and will replace MAP for K-2)
  C. Fountas and Pinnell Guided Reading Assessment (K-4)
  D. Preschool/PreKindergarten Assessment: Early Childhood Benchmarks will be used to help track student progress.

SOCIAL EMOTIONAL SUPPORT PLAN

We understand that for many students the return to school after a prolonged absence presents social and emotional challenges. The faculty will work closely with our new Director of Student Services and Wellness to fully integrate strategies that promote developmentally appropriate social and emotional wellness. This will include:

- Teachers will incorporate Morning Meeting as part of the daily routine. Morning Meeting fosters connection, builds community and sets children up for success both academically and socially. Morning Meeting includes four components: (Greeting, Sharing, Group Activity and Morning Message). These may be modified at times to meet health and safety requirements.

- Teachers will be trained in Trauma Responsive Strategies. Chronic stress and or trauma can impede learning in a variety of ways. Teachers will learn:
  
  1. To recognize symptoms of trauma in children and adults.
  2. How trauma impacts the brain and learning
3. How to incorporate strategies that foster safety, resilience and self-regulation.

- Teachers will fully implement developmentally appropriate trauma informed strategies which include but are not limited to:
  - Movement breaks
  - Emotional check ins
  - Regulation stations or “safe space”
  - Mini-lessons to optimize learning
  - Supportive teacher language
  - Visuals for routines and expectations
  - Mindfulness

Teachers will participate in ongoing professional development in evidence based SEL programs which include:

- Responsive Classroom
- Conscious Discipline
- Zones of Regulation

Teachers will participate in ongoing professional development to utilize supportive teacher language during disciplinary connections. These strategies will consist of the 3 R’s: Reinforce, Remind and Redirect. The basis of the 3 Rs strategy is understanding all behavior is communication. When behavior is dysregulated, or not meeting the expectation, it is communicating a need for extra support.

**SOCIAL EMOTIONAL FAQS**

**What happens during Morning Meeting?**

Students gather for approximately 20 minutes to discuss and interact with each other. It includes four key components:

- Greeting
- Sharing
- Group Activity
- Morning Message

**What is Trauma?**

Traumatic events are overwhelming, uncontrollable experiences that psychologically impact victims by creating in them feelings of hopelessness, vulnerability, loss of safety and loss of control. Despite the many common potential effects of the Covid-19 pandemic in students’ lives, it is very important to remember that the effects of trauma are personal.
What does it mean to be Trauma Responsive?
A deep understanding of how stress and trauma impact the brain can help guide our response. A response that is comprehensive, holistic, and multidimensional can help children process stressful events and build resilience. Utilizing informed and responsive practices rather than reactive practices allows children to thrive, grow and overcome traumatic events.

Are there SEL Resources/Language parents can also use at home?
Yes, it is incredibly impactful when caregivers use consistent approaches and language. Conscious Discipline, Responsive Classroom and Zones of Regulation all have parent components. We will be sharing more information as we integrate SEL throughout the year.

PROFESSIONAL DEVELOPMENT FOR TEACHERS
When faculty and staff return in August they will receive professional development on the following topics and will continue throughout the school year during Early Dismissal Tuesdays.

- Reopening Plan and new protocols
- Schoology and SeeSaw (new Learning Management Systems)
- Curriculum Map Revision
- NEW Smart Board Training
- Remote Learning Strategies & Plan
- Lucy Calkins Units of Study Writers Workshop (Grades k-5)
- Social Emotional Learning & Integration in the Classroom
- Responsive Classroom
- Trauma Responsive Classroom
- Conscious Discipline
- Zones of Regulation

EARLY CHILDHOOD
- The Archdiocese released guidelines related to early childhood that will be the guiding principles for our early childhood teachers. Please click here for the guidelines.
- Portable hand washing stations for all classrooms in grades Preschool-Kindergarten. These mobile hand washing stations contain both warm and cold water. This will allow us to keep little hands clean and minimize the use of hand sanitizer.
- We will be creating some early childhood learning spaces outside so classes can have learning time outside where their masks are removed. For example, teachers may bring their students outside for story time or a nature walk.
- We have purchased additional iPads to be used in preschool-Grade 1 classrooms.
- Stackable cots have been purchased and will be utilized for full-time preschool/pre-kindergarten classrooms during recharge time. Each student will have their individual cot that will be sanitized daily.
- Since rugs will no longer be allowed in classrooms, carpet squares will be assigned to students.
CATHOLIC IDENTITY
We aim to create meaningful and relevant prayer and ongoing faith formation opportunities for faculty, staff and students to deepen their spirituality and commitment as missionary disciples that are in line with the guidance provided.

MASS OUTSIDE (weather permitting)
It is important to the community of SPC that Mass take place in person for all students in grades K-8. We will create a weekly Mass schedule so (as long as weather permits) student Masses will take place outside.

STUDENT LED MORNING & AFTERNOON PRAYER
Using our technology each homeroom will record morning and afternoon prayer to stream to all homerooms via the new SMART boards. This will be organized and coordinated via Student Council and Campus Ministry.

PRAYER BUDDIES
Prayer buddies is a beloved tradition. During our August PD week, teachers will brainstorm ways to create a prayer buddy structure that also incorporates social distancing. Possible ways are video conferencing and pen pal prayer buddies.

TECHNOLOGY PLAN
NEW LEARNING MANAGEMENT SYSTEMS (LMS):
The purpose of a Learning Management System (LMS) is a platform that helps instructors manage and organize educational materials online and conduct online courses. Students in grades PS-2 will use the Seesaw (LMS), and grades 3-8 will use the Schoology (LMS). Schoology and Seesaw replace the formerly used Google Classroom. Schoology is operated by PowerSchool which allows parents one platform to check both students' work and academic progress.

Our LMS platforms and schedule plan provides for the greatest amount of flexibility not just for instruction, but for contact time outside of class. It avoids overload of screen time for students in grades 3-8 and allows more time for collaboration to have the entire class interacting via designated instruction time, instead of students coming to scheduled meeting times that they are not required to attend.

These plans will be teacher-led with full digital instruction where teachers will design the sequence of learning based on where they left off and what their students are currently working on. All resources for the student will be housed in the LMS and available to students through their platform. Students and teachers in grades 3-8 will communicate through Schoology via live instruction, videos, etc. Students in grades PS-2 will communicate through Seesaw via live instruction, videos, etc.
The chosen LMS has blended learning support (i.e., the ability to share offline learning events such as seminars, workshops, professional development, etc). The LMS provides video conferencing; a communication tool for students and parents, best practices, resources, tutorials, curriculum, as well as IT support, and also provides Tier 1/Resource for any students who require it. They also contain an online library and learning resource videos for students. It also connects with Powerschool, allowing one login for students and parents to track grades and manage learning. Each LMS will be utilized for in person and remote learning. This will support and encourage continuity for each student and teacher throughout the school year.

**Devices for Early Childhood**
All classrooms in preschool-1st grade will have access to iPads with thorough cleaning between users. In the event that we return to remote learning, students may have access to a school iPad.

**1-1 DEVICES for Grades 2-8**
All students in grades 2-8 will be assigned a Chromebook. Students in grades 5-8 will take them home daily. Students in grades 2-4 will have their own Chromebook that will remain at school in the charging cart. In the event of a return to remote learning, students will take the devices home.

### REMOTE LEARNING CHANGES
**What if we have to return to remote learning?**

Remote learning will look different if we have to return to remote learning. This summer we have been able to secure and distribute more devices in grades 2-8 which will allow for a change in how we conduct remote learning. Combined with the new learning management of Schoology and SeeSaw we are able to better implement remote learning.

**SAMPLE REMOTE LEARNING SCHEDULES:**
In the event of a return to remote learning in the State of Illinois or if a cohort has to quarantine, the following grade level schedules will look similar to the following samples:

<table>
<thead>
<tr>
<th>Preschool &amp; PreKindergarten</th>
<th><strong>SAMPLE REMOTE LEARNING SCHEDULE</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Time</td>
<td></td>
</tr>
<tr>
<td>Activity</td>
<td>Time</td>
</tr>
<tr>
<td>----------------------------------</td>
<td>-------------</td>
</tr>
<tr>
<td>Morning Meeting/SEL</td>
<td>9:00-9:30</td>
</tr>
<tr>
<td>Skill for Day/Week</td>
<td>9:30-10:00</td>
</tr>
<tr>
<td>Playtime/Centers</td>
<td>10:00-11:00</td>
</tr>
<tr>
<td>Religion/Storytime/PF A</td>
<td>11:00-11:30</td>
</tr>
<tr>
<td>Outdoor time</td>
<td>11:30-12:00</td>
</tr>
<tr>
<td>LUNCH</td>
<td>12:00-12:45</td>
</tr>
<tr>
<td>REST</td>
<td>12:45-2:15</td>
</tr>
<tr>
<td>Storytime/Song</td>
<td>2:15-2:45</td>
</tr>
</tbody>
</table>

Kindergarten- Grade 3  SAMPLE REMOTE LEARNING SCHEDULE
<table>
<thead>
<tr>
<th>Activity</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Morning Meeting/SEL</td>
<td>9:00-9:30</td>
</tr>
<tr>
<td>Literacy Block</td>
<td>9:30-11:00</td>
</tr>
<tr>
<td>PFA</td>
<td>11:00-11:30</td>
</tr>
<tr>
<td>Writer's Workshop</td>
<td>11:30-12:00</td>
</tr>
<tr>
<td>LUNCH/RECESS</td>
<td>12:00-1:00</td>
</tr>
<tr>
<td>Math</td>
<td>1:00-2:00</td>
</tr>
<tr>
<td>Science/Social Studies</td>
<td>1:30-2:00</td>
</tr>
<tr>
<td>Religion</td>
<td>2:00-2:30</td>
</tr>
<tr>
<td>Storytime/Outdoor time</td>
<td>2:30-3:00</td>
</tr>
</tbody>
</table>
Grade 4-5  
**SAMPLE REMOTE LEARNING SCHEDULE**

<table>
<thead>
<tr>
<th>Time</th>
<th>MONDAY</th>
<th>TUESDAY</th>
<th>WEDNESDAY</th>
<th>THURSDAY</th>
<th>FRIDAY</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:30-8:45</td>
<td>MORNING MEETING/PRAYER/REVIEW PLAN FOR THE DAY WITH HOMEROOM TEACHER/ATTENDANCE</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9:50-10:40</td>
<td>Whole group instruction via independent/small group work</td>
<td>LANGUAGE ARTS</td>
<td>LANGUAGE ARTS</td>
<td>LANGUAGE ARTS</td>
<td>LANGUAGE ARTS</td>
</tr>
<tr>
<td>10:45-11:55</td>
<td>Whole group instruction via independent/small group work</td>
<td>MATH</td>
<td>MATH</td>
<td>MATH</td>
<td>MATH</td>
</tr>
<tr>
<td>12:00-12:45</td>
<td>LUNCH</td>
<td>LUNCH</td>
<td>LUNCH</td>
<td>LUNCH</td>
<td>LUNCH</td>
</tr>
<tr>
<td>12:45-1:15</td>
<td>Whole group instruction via independent/small group work</td>
<td>SPANISH</td>
<td>RELIGION</td>
<td>SPANISH</td>
<td>RELIGION</td>
</tr>
<tr>
<td>1:15-2:15</td>
<td>Whole group instruction via independent/small group work</td>
<td>SCIENCE</td>
<td>SOCIAL STUDIES</td>
<td>SCIENCE</td>
<td>SOCIAL STUDIES</td>
</tr>
<tr>
<td>2:20-2:40</td>
<td>END OF DAY CLOSING CIRCLE</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## GRADES 6-7-8 SAMPLE REMOTE LEARNING SCHEDULE

<table>
<thead>
<tr>
<th>Time</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:30-8:45</td>
<td>MORNING MEETING/PRAYER/REVIEW PLAN FOR THE DAY WITH HOMEROOM TEACHER/ATTENDANCE</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9:50-10:50</td>
<td>Whole group instruction via independent/small group work</td>
<td>LANGUAGE ARTS</td>
<td>LANGUAGE ARTS</td>
<td>LANGUAGE ARTS</td>
<td>LANGUAGE ARTS</td>
</tr>
<tr>
<td>10:55-11:55</td>
<td>Whole group instruction via independent/small group work</td>
<td>MATH</td>
<td>MATH</td>
<td>MATH</td>
<td>MATH</td>
</tr>
<tr>
<td>12:00-12:45</td>
<td>LUNCH BREAK</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12:50-1:50</td>
<td>Whole group instruction via independent/small group work</td>
<td>SCIENCE</td>
<td>SOCIAL STUDIES</td>
<td>SOCIAL STUDIES</td>
<td>ELECTIVE/PFA</td>
</tr>
<tr>
<td>1:15-2:15</td>
<td>Whole group instruction via independent/small group work</td>
<td>RELIGION</td>
<td>SPANISH</td>
<td>SPANISH</td>
<td>ELECTIVE/PFA</td>
</tr>
<tr>
<td>2:20-2:40</td>
<td>END OF DAY MEETING/PRAYER WITH HOMEROOM</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

### SCHOOL SUPPLIES

**Please click here for the 2020-2021 School Supply List**

- We are asking that parents also send a 100 count of standard lunch bags for each child to use for masks.
- We understand that Clorox wipes are difficult to find, we have secured cleaning agents. Please send paper towels instead of clorox wipes.
- If you find some “Golden” Clorox wipes, please feel free to send with your child. *All children who bring in the “Golden ticket/Clorox wipes” will be entered to win a commemorative SPC mask.* :)

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• Sharing of school supplies such as pencils, markers and art supplies has been eliminated. All students will maintain their school supplies in individually labeled containers, cubbies, or desks.
• Shared equipment, such as one-to-one devices, will be cleaned and disinfected before use by another child.

EXTRA CURRICULAR & ATHLETICS

Athletics: At the time of publication no decision has been made about Athletic programs for the Fall. When that information becomes available it will be communicated to families.

Extra-curricular Activities: All after school clubs and activities have been cancelled for the Fall Trimester.

Students Organizations permitted to continue with programming:
• Student Government
• National Junior Honor Society

PART 2: HEALTH & SAFETY PLAN

INFECTION PROTOCOLS

(These questions are found in the reopening plan of the Archdiocese. SPC will follow all infection protocols outlined in Reopening with Trust: A Planning Framework for the 2020/21 School Year)

Q: What are the symptoms of COVID-19?
A: The Centers for Disease Control (CDC) has identified several symptoms of COVID-19, including high fever (above 100.4°F), sore throat, coughing, nausea, headache, muscle aches, loss of taste or smell, runny nose, fatigue, diarrhea and difficulty breathing.

Q: What should I do if my child has symptoms of COVID-19?
A: If your child shows symptoms of COVID-19, you should contact your doctor. Your doctor may ask that your child participate in a COVID-19 test. You should alert your school’s main office and not send your child to school. If the symptoms occur during the school day, your child will be immediately sent to the office and you will be contacted to pick your child up from school.

Q: My child had COVID-19-like symptoms, but tested negative for COVID-19. When can he/she return to school?
A: If your child does not have COVID-19, but has another illness, you should keep your child home until the illness’ symptoms disappear. Your school will require you to provide a negative COVID-19 test and/or a doctor’s note before your child can return to school.
Q: What should I do if my child tests positive for COVID-19?

A: You should immediately contact your doctor for additional instructions. You should also contact your school’s main office. You should not send your child to school.

Q: When can a student return to school after receiving a positive COVID-19 test?

A: If a student tests positive for COVID-19 or does not seek medical attention, students must isolate and not return to school until they have met CDC’s criteria to discontinue home isolation. This includes: 1. Three or more days without a high fever; 2. A reduction of other COVID symptoms by at least 75 percent; and 3. At least 14 days have passed since symptoms first appeared.

Q: What should I do if a member of my household (who is not my child) tests positive for COVID-19?

A: You should immediately contact your school’s main office. Your school will ask that you keep your child home for at least 14 days. If your family member recovers from COVID-19 (through meeting the criteria in the previous question) AND your child shows no COVID-19 symptoms for the 14-day period, your school may allow your child to return.

Q: What happens if my child’s teacher tests positive for COVID-19?

A: Should any employee have COVID-19 symptoms or tests positive for COVID-19, we will follow the same protocols used for students (see above). If your child’s teacher becomes sick and is unable to work, your school will provide a substitute teacher.

Q: What happens if another student in my child’s class tests positive for COVID-19?

A: Your school will make all parents aware if a student has tested positive for COVID-19. All students in the cohort will be monitored closely for COVID-19 symptoms. If ONE student tests positive for COVID-19, the entire cohort will be isolated (sent home) for at least 14 days. Students will be allowed to complete work virtually while the cohort is away from school.

Q: Could my child’s school building be closed down due to COVID-19 this year?

A: We will do our best to ensure a safe and healthy environment in the coming year. However, if numerous cases appear in a single school, resulting in the isolation of multiple classes/cohorts, we may need to close the school building and transition all students to virtual learning for a time. Parents will be updated regularly should that need arise.

**Masks**

- All individuals in school buildings (students, employees, visitors/volunteers, etc.) must wear face coverings at all times, unless they are younger than two years of age.
- Individuals who have a specific medical condition may be exempted.
• Social distance of at least six feet apart must be maintained in the moments when masks are not worn (example: lunch and recess).
• Families will be asked to purchase at least two reusable masks for their children, with the expectation that masks will be washed after every school day.
• Students using disposable masks should discard them at the end of the school day and parents should provide extras to replace a damaged or lost disposable mask.
• SPC will keep a large supply of extra masks available for students and employees that may need one.
• No lanyards are allowed to secure the mask.
• All students and employees will receive training on proper mask-wearing.
• Masks may be removed in special circumstances. These include: “When students are eating lunch, breakfast or snacks.” “When engaged in outside activities or instruction.” “When removing masks, students and employees must remain socially distant by at least six feet.” When removed, masks should be stored in an individual paper bag (not plastic or cloth) that is labeled with the individual’s name. Individuals should wash or sanitize hands before putting their masks back on.
• Masks may be moved aside for short sips of water bottles. In such cases, six feet need not be maintained.

Will children be allowed to wear shields instead of masks?

No, in compliance with the directives from the Illinois State Board of Education all students must wear a face mask. This was not a local decision. Students can wear the face shields in addition to the face mask. Gaiters are also acceptable and must be approved and appropriate for school. No inappropriate logos or designs are allowed. If a student wears an inappropriate face covering, that student will be given a temporary one for the remainder of the school day and asked not to wear it again to school.

Will teachers be allowed to wear face shields instead of masks?

Only Early Childhood teachers and aides, speech therapists, social workers and inclusion teachers are allowed to wear face shields in cases where it is developmentally appropriate. All other teachers and staff members will have to wear a mask.

What type of mask should my child wear?

Whatever type of mask makes them happy and comfortable! If they want Elsa on the mask--that is great! If they want Batman on their mask--super! Please make sure the mask is appropriate for our educational setting!

The use of “gaiters” (pull-up face coverings) may be used as an alternative to masks, provided they have three layers of fabric and can remain over the mouth and nose at all times.
TRAFFIC FLOW, COHORTS, and BUILDING

PREPARATION: ARRIVAL & DISMISSAL PROCEDURES:

• Students must wear a mask at all times after leaving their car in the morning. At dismissal students must wear a mask until they are in their car.
• Parents who have to come to campus for any reason must wear a mask at all times while on campus. No parent or adult will be allowed on campus without a mask, even if they are outside.
• All students will have a temperature check at their assigned door when they arrive. Hand sanitizer will be given at each homeroom entrance. Prior to entering, students will be asked wellness questions.
• If a child has a fever of 100.4 or more they will be kept secluded (within sight of an employee) in the main office until the parent returns to pick them up.
• Each cohort will be assigned a door for morning arrival and dismissal. Please note new arrival and dismissal times in the schedule above. Teachers will also go over these times and doors with you when they schedule back to school parent meetings.
• Staggered Dismissal Times will help with traffic flow and large groups of parents gathering.
• STUDENTS ARE NOT ALLOWED TO GATHER AND PLAY IN THE SAFE ZONE BEFORE OR AFTER SCHOOL.

Door Assignments/Arrival/Dismissal Times (CLICK LINK BELOW)
https://docs.google.com/spreadsheets/d/1D4u0d3w1V-7rtMVdusPqTKK78OJsnvIyEDeojztujo/edit?usp=sharing

• Parents are allowed to meet their child at the designated dismissal door. Parents must wear a mask and be socially distant from other parents.

EGC ARRIVAL TRAFFIC PATTERNS, KISS AND GO LINES.

DISMISSAL

ALL Doors in both the EGC and UGC open at 7:45am

PRESCHOOL, PREK & KINDERGARTEN:

• Preschool, PreK and Kindergarten parents are allowed to park in Ryan Park Funeral Home Parking lot or the main church parking lot to walk their children to the assigned entrance.

• In the morning no other grades will be allowed to park in those parking lots or walk their children to the door. This is to minimize traffic flow and crowding during arrival

• If you have older children then they may also exit the car with you and proceed to their door.

• Preschool, PreK and Kindergarten are not allowed to utilize the kiss and go drop off line in the morning because their entry doors are not in sight of ridge terrace and we don’t want them unattended walking around campus.
**The classes will arrive and dismiss through the following doors:**

- All Preschool classes (Door D8) This door is on ridge Terrace.
- PreK (Xamplas and Kusinski) Door D1 (west staircase)
- PreK (Kraft and Connolly) Door D1 (east staircase)
- Kindergarten classes up the ramp into Door D3 (from the safe zone)

**1st and 2nd Grade**

1st and 2nd Grade families must use the kiss and go line along ridge terrace.

To minimize the amount of people gathering no parents can walk their students to the doors. Students will exit the cars on Ridge Terrace and proceed directly to the doors on Ridge Terrace D5 and D7.

**The classes will arrive and dismiss through the following doors:**

- All 1st grade students will enter and exit through door D5.
- All 2nd Grade students will enter and exit through door D7

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**UGC ARRIVAL TRAFFIC PATTERNS, KISS AND GO LINES. DISMISSAL**

ALL Doors open at 7:45am

There are 3 options for kiss and go drop off. You may not park your car. It is strongly recommended that parents utilize the kiss and go that corresponds to the designated arrival and dismissal door.

1. Kiss and go in the Small parking lot accessed off of Ridge Terrace to the south of the Kinnane Center.

2. Kiss and go along Summit Avenue going westbound. **Students MUST not exit the car along the Summit going eastbound, this will really upset Dr. M! They must exit the car at the sidewalk.**

3. Kiss and go in the Main Church Parking Lot.

No parent is allowed to walk their child to the door. Parents must remain in the car at all times during arrival. The only parents allowed to exit their cars at arrival are the early childhood parents.

Parents are allowed to meet their child at the designated dismissal door.

Parents must wear a mask and be socially distant from other parents.
After school no playing in the will be permitted anywhere on campus.

*The classes will arrive and dismiss through the following doors:*

**3rd Grade:**
Door B10- Ms Chambers  
Door B10- Mrs. Johnson

**4th Grade:**
Door B10- Ms. Lewadowski  
Door B9 (south doors near small parking lot) Mr. Cerjack  
Door B9 (south doors near small parking lot) Mrs. Zimmerman

**5th Grade:**
Door B9 (north doors near small parking lot) Mrs. Valdez  
Door B9 (north doors near small parking lot) Mrs Huber

**6th Grade:**
Door B1 (Main Door) Mrs. Hayes  
Door B1 (Main Door) Mrs. Meo  
Door B1 (Main Door) Mrs. Pecoraro

**7th Grade:**
Door B8 (off of Summit) Mrs. Stypka  
Door B8 (off of Summit) Mr. Okimoto

**8th Grade:**
Door B7 (main summit doors) Mrs. Schultz  
Door B7 (main summit doors) Mrs. Guarnieri  
Door B7 (main summit doors) Mrs. Donahue
THE COHORT MODEL

Students and staff are grouped by homerooms and these groupings are kept as static as possible by having the same group of children stay with the same staff (all day for young children, and as much as possible for older children). This strategy helps maintain a safe environment by strictly limiting the interaction between students and allows for rapid response and containment in the event of a student becoming infected. As part of this model, schools will strive to physically separate students in the same cohort as much as possible to help mitigate risk. For example, classroom furniture should be arranged to maximize space between students.

SPC COHORT CONSIDERATIONS

A. The master schedule was revised to allow for cohorts in all grades Preschool-8.

B. Teachers will rotate for all classes. Cohorts will remain in their homerooms.
   a. Art, Music, Spanish will go to the classrooms. (In good weather, assigned outdoor places will allow PFA (specials) classes to take place outside.)
   b. PE will happen in the Tiger Lot outside as long as weather permits. All students will use hand sanitizer at the beginning of PE class. All PE equipment will be
sanitized after each class. PE lessons are being designed to minimize the use of equipment.

c. EXCEPTION: Math for grades 6-8 will move to classrooms based on math groupings. Classrooms will be sanitized between each group and cohorts will sit together in the classroom separate from other cohorts.

d. EXCEPTION: STEM CLASSES: Grades 3-8 will take place in the STEM lab which will be sanitized between each grade level. Curriculum will be adapted for each student to store their own STEM project materials

e. EXCEPTION: ART CLASSES Grades 2-8

**SANITATION PLAN FOR STEM & ART ROOMS:**
Students will sanitize their hands on their way into the art space. The materials in each center will be sanitized prior to student arrival: two sets of materials for each center will be utilized in the art space in order to have a newly sanitized set for each class; while one class is in session, the teacher will sanitize the set from the previous group and rotate. Students will sanitize their hands upon departure. The centers will allow for smaller groups and less contact between students.

f. Twins have been placed in the same cohort for 2020-21 school year in all grade levels. We will not separate twins after 2nd grade per our normal procedures.

**Cohort Sizes**

**Revised COVID Cohort Size Caps:**

It is our priority to keep our students and teachers healthy. SPC has already managed a significant enrollment growth. In order to maintain our expectations of small class sizes we have decreased the class size caps in the younger grades. 7th and 8th grade remain capped at 25 due to the use of large rooms and the ability for older students to follow directions on social distancing.

Preschool and PreK
Class size cap 17-18

Kindergarten: 3 sections
Class size cap: 20 (full day students)

1st grade: 3 sections
Class size cap: 20

2nd grade: 3 sections
Class size cap: 22
3rd grade: 2 sections  
Class size cap: 22

4th grade: 3 sections  
Class size cap: 22

5th grade: 2 sections  
Class size cap: 23

6th grade: 3 sections  
Class size cap: 23

7th grades: 2 sections  
Class size cap: 25

8th grade: 3 sections  
Class size cap: 25  
Closed: not accepting more applications.

BACK TO SCHOOL

It is important to have time to orientate all students on the new safety protocols for the Fall. As school will look different for all of us returning to the building; in order to do this effectively we have created two days of Orientation. Students will attend Orientation in person. Teachers will schedule a time for Orientation to occur with parents the day prior to students attending, this will take place via Zoom.

During Orientation students will do the following with their homeroom teachers:

- Meet their teacher and cohort
- Ask questions
- Learn new safety procedures
- Practice the arrival procedures
- Bring their school supplies (all school supplies should be individually labeled)

Orientation schedules are as follows, we know that this may mean families have to make a few trips to school but it is important that we phase in the school year in this manner. We appreciate your understanding. **Parents will not be allowed to enter the building with their children.**

For August 25th and 26th students will only attend (no uniform required) for their assigned time. Masks must be worn.

**August 25th:**
8:00-10:00  Orientation for Grades: 8, 3, 1  
10:30-12:30 Orientation for Grades 7, 4, 2
**August 26th**
8:00-10:00  Orientation for Grades 6 and Kindergarten
10:30-12:30  Orientation for 5th Grade

*Early Childhood (Pre-School & PREK)* will be given a more specific orientation schedule at a later date but will take place on August 25th and 26th to allow for small groups of 3-4 students to attend with their parents at a time. Masks will be worn. It is important that parents be allowed to attend (1 parent) to help transition the 3 and 4 year olds to school for the first time. No more than 10 people (including teacher and aide) will be in the room at a time.

**NEW SCHOOL START DATE:**
1st grade-8th grade AUGUST 27th for all grades!
1st Day for Preschool and PreK 8:30-11:30
1st Day for Kindergarten 8:00-12:00

**REVISED DRESS CODE, RECESS, LUNCH, WATER BOTTLES**

**DRESS CODE**
- Students may wear any SPC clothing on any day. Our goal is to do our best to keep our students comfortable, given our new safety guidelines.
- If students would like to wear gym uniforms each day, that is fine.
- If students are more comfortable in the uniform skirt or jumper, that is fine as well.
- Any SPC top can be worn at any time.
- Only uniform bottoms can be worn (gym shorts, gym pants, khaki/navy pants or shorts or skirts).
- Any SPC top of spirit wear can be worn.
- All items purchased at Lands’ End or the spirit wear shop can be worn anytime until the mask provision is lifted.
- All faculty and staff are also permitted to wear spirit wear until the mask provision is lifted.

**LUNCH**
- Students should be separated by at least six feet while eating lunch (due to the removal of masks).
- Students will eat lunch in their classrooms
- Students must wash their hands or apply hand sanitizer before and after eating.
- Surfaces used for lunch will be disinfected after eating prior to resuming classroom activities.
- We will continue Hot Lunch Friday! Healthy Kids Kitchen and Homerun Inn Pizza are able to serve pre-packaged individual meals.
- Early childhood *lunch bunch* will continue as students will remain in their cohort for lunch.
RECESS

- Recess will be scheduled so that cohorts do not intermingle with other cohorts.
- Recess areas include: playground, 2 safe zone areas, main church parking lot and the Small parking lot.
- The playground equipment will be assigned to specific cohorts. It will be cleaned between cohort usage.
- When recess is held outside, masks may be removed and stored in paper bags if distancing is maintained.

WATER BOTTLES

- Students and employees may bring refillable water bottles from home. Water bottles should be kept closed when not in use.
- Students and employees may take short sips of water by moving their mask aside. Assuming the sip of water is short in duration (less than 10 seconds), individuals need not remove masks entirely or separate by six feet within their cohort (they should remain separated by at least three feet, as indicated in the cohort section above).
- If masks become wet due to drinking water, they should be immediately replaced.

BUILDING PREPARATIONS

ROOM MOVES:

- STEM LAB 203 relocated to the northside of the Cafeteria to allow Ms. Hayes 6th grade Homeroom to be moved to a larger room.
- Temporary Science lab will be set up on the south side of the Cafeteria (with a partition) to allow for science labs for grades 6-7-8 to continue when needed. This will allow for materials to be sanitized.
- Rooms UGC 128 & UGC 127 (lower level classrooms) will only be used for Advanced Math--not for homerooms.
- UGC 124 Art room will be used for 7th grade homeroom (tables have been removed and replaced with desks).

OUTDOOR LEARNING SPACES:
• 8 possible learning spaces have been identified for outdoor learning,
• Teachers will sign up for 45 minute time slots for a total of 48 available times.
• Allocated Recess space is not included in the learning spaces.
• Music, PE and Art will be taught outside (weather permitting) to assist with teacher materials management and allow students to have mask breaks.
• Early childhood will have reserved spaces for Preschool- PreK.
• Weekly Mass will also take place outside— weather permitting.
• Walkie Talkies have been purchased for teachers to take outside so that classrooms can still have contact with the main office.

EARLY CHILDHOOD (PRESCHOOL- KINDERGARTEN):

• Cots will be used for naps for full-time Preschool & PreK. They will be individually labeled and sanitized daily.
• Portable sinks will be in all Preschool & PreK classrooms.
• Early childhood will have reserved spaces for outdoor play.
• Face shields have been ordered for Early Childhood Teachers.
• During nap time, students do not have to wear masks if they are spaced on their cots 6 feet apart.

• OFFICES & TEACHER LOUNGE:

• Plexiglass partitions placed in all main office spaces.
• Only 4 teachers can be in the teachers lounge at a time.
• Only 3 teachers can be in the UGC workroom at a time.
• Outside visitors (only parents and substitute teachers) will be required to have their temperature taken and will be asked wellness questions.
• When possible, visitors will be asked to conduct business through the window in the outer section (Man Trap) of the main office.

RECESS AREA/PLAYGROUND:

• Defined areas have been created for cohorts to be separate.
• The playground equipment will be sanitized after each use and has fewer available time slots to allow for cleaning in between time slots. Security volunteers will spray the equipment after each use.
SIGNAGE:
Custom SPC Signage has been created and ordered for both the EGC and UGC buildings. Decals will be affixed to the appropriate spaces following the school cleaning during the first week of August.
CLEANING SCHEDULE & PROTOCOLS

REVISED CLEANING THROUGHOUT THE DAY:

- Maintenance will sanitize all common areas (light switches, door knobs, railings, drinking fountains, sinks etc.) multiple times a day.
- Bathrooms will be sanitized by Maintenance once an hour in both the UGC and EGC.
- Teachers have access to hospital grade cleaner to use throughout the day on tables and desks.
- Water fountains will be turned off. Only refillable water fountains will be available in both the UGC and EGC.
- PE will happen in the Tiger Lot outside as long as weather permits. All students will use hand sanitizer at the beginning and end of PE class. All PE equipment will be sanitized after each class. PE lessons are being designed to minimize the use of equipment.
- Math for grades 6-8 will move to classrooms based on math groupings. Classrooms will be sanitized by the teacher between each group and cohorts will sit together in the classroom separate from other cohorts.
- STEM CLASSES: Grades 3-8 will take place in the STEM lab which will be sanitized between each grade level. Curriculum will be adapted for each student to store their own STEM project materials.
- SANITATION PLAN FOR STEM & ART ROOMS:
  Students will sanitize their hands on their way into the art space. The materials in each center will be sanitized prior to student arrival: two sets of materials for each center will be utilized in the art space in order to have a newly sanitized set for each class; while one class is in session. The teacher will sanitize the set from the previous group and rotate. Students will sanitize their hands upon departure. The centers will allow for smaller groups and less contact between students.

CLEANING PROTOCOLS BY THE CLEANING COMPANY:

The following work is to be completed five (5) times per week (Sunday through Thursday including one (1) week prior to school opening and one (1) week after school term concludes):

ENTRANCES/STAIRWAYS/CORRIDORS

Pick up debris
Clean entry door glass
Dust corners and ceiling for cobwebs
Sanitize drinking fountains
Sanitize door knobs
Sanitize handrails
Vacuum carpeting
Vacuum mats
Dust mop floor
Wet mop floor
CLASSROOMS/LIBRARY/LABS/COMPUTER ROOM

Pick up debris
Spot clean door glass
Dust corners and ceiling for cobwebs
Dust/Erase chalkboards
Empty pencil sharpeners
Empty waste receptacles (replace liners)
Sanitize door knobs
Sanitize desktops and chair seats
Sanitize sinks
Vacuum carpeting
Dust mop floor
Wet mop floor

OFFICES/FACULTY LOUNGE/CONFERENCE ROOM/COPY ROOM

Empty waste receptacles (replace liners)
Dust corners and ceiling for cobwebs
Clean microwave on the interior and exterior
Sanitize telephones
Sanitize sinks
Sanitize door knobs
Sanitize teacher lounge tables
Spot clean doors/door frames
Spot clean light switches
Vacuum carpeting

CAFETERIA

Dust mop floor
Wet mop floor CAFETERIA (Upper Grade Center)/CAFETERIA KITCHEN (Upper Grade Center)/MILK ROOM (Elementary Grade Center)
Pick up debris
Pick up and replace lunchroom chairs
Dust mop floor
Sanitize exterior of milk coolers (Elementary Grade Center)
Wet mop floor Wet mop milk room floor (Including under coolers)

WASHROOMS

Clean mirrors Clean and fill paper product and soap dispensers
Dust corners and ceiling for cobwebs
Empty waste receptacles (replace liners)
Clean doors/door frames Clean light switches
Sanitize toilets/urinals (including seats)
Sanitize sinks Sanitize paper towel and soap
dispensers
Clean walls adjacent to toilets/sinks
Wipe partitions in washrooms
Sweep floor
Wet mop floor

The following work is to be completed one (1) time per week:
Clean entrance door glass and adjacent glass

Dust sills, ledges, frames, partitions, radiators, statues, etc.

Damp wipe chalkboards/white boards
Sanitize office furniture/credenzas/filing cabinets (cleared areas only)

Spot clean hallway walls to remove marks
Sanitize and fog school buildings one (1) per week using an EPA registered product

The following work is to be completed one (1) time per month:
Dust washroom vents/diffusers

Machine buff corridor floors and lunchroom floor

The following work is to be completed during the Winter break:
Clean corridor and entrance carpets/mats via extraction method including gum removal and pre-spraying
Clean and sanitize washroom waste receptacles
Dust vents/diffusers throughout the school buildings
Machine scrub and refinish washroom floors
Refinish resilient tile floors in corridors and lunchroom, apply seal and finish coats
PICTURE DAY PROTOCOLS

• Cohorts should not be mingled for photos (cohorts should generally go to pictures together vs. individual students).
• Social distancing (more than six feet) with the photographer must be maintained.
• Masks may be removed by students during pictures. However, they should be placed in designated and individualized paper bags (as per our guidelines). Students must remain at least six feet distant from all others when masks are removed.
• Any surface that is touched by students during photos should be cleaned between every use.
• The photography area should be generally cleaned between cohorts.

STUDENT AND TEACHER TRAVEL:

• Families are strongly discouraged from traveling out of town.
• Students should remain home for two weeks after traveling to another country, or to states experiencing significant COVID-19 outbreaks (as determined by the IDPH).
• Students should inform schools immediately if they display COVID-19 symptoms during the two-week period.

Will teachers have to quarantine if they take a trip?

Yes, employees who travel internationally or to states with significant COVID-19 outbreaks (as determined by the CDC) must remain home for at least two weeks following their arrival home.

FAQs

ACADEMIC and SOCIAL EMOTIONAL

Where can I find my child’s grade level curriculum?
It can be found on the school website www.spc-school.net and also your child’s teacher will share the curriculum with you at the beginning of the school year.

What Learning Management Systems (LMS) will SPC use during the 2020-2021 academic year?
We will be using Seesaw (Preschool-Grade 2) and Schoology (Grade 3-8)

I keep hearing about synchronous and asynchronous learning, what does it mean?
Synchronous learning/teaching structure has both the teacher and the student working together at the same time. Asynchronous learning/teaching means that the student is able to self-pace the learning process. Both will be utilized during the course of the school year.

Will my children be taught about how to utilize the LMS (Learning Management System)?
Yes, teachers will utilize these systems at the beginning of the school year and make sure your child and you will be familiar with each LMS.
How will gaps in my child’s academic progress be addressed?
Teachers will collaborate with previous grade level teachers to understand any previous Academic Benchmarks that need to be revisited. We will administer early formative assessments (iReady, Fountas and Pinnell & NWEA MAP) in K-8 grades. Preschool and PreK will focus on Early Childhood Benchmarks pre assessments.

What if my child needs to quarantine for two weeks?
Teachers will provide lessons in core subject areas (Language Arts, Math, Science and Social Studies and Religion).

Will my child be prepared for Sacraments?
Yes, lessons will be taught through the school. The ceremonies will be conducted with guidance from the Archdiocese of Chicago in compliance with pandemic guidelines.

Will my child have their Chromebook home for remote learning if necessary?
Yes, grades 5-8 are issued one Chromebook device at the beginning of the school year. Grades 2-4 will also be given a Chromebook if we go to remote learning. Early Childhood will have a limited number of ipads available to take home if remote learning is needed.

If we have to go remotely during the course of the school 2020-2021 school year will textbooks and materials be sent home with my child?
Yes, teachers are prepared to send home textbooks and necessary materials if we encounter remote learning during the 2020-2021 school year.

TECHNOLOGY

How will my child receive their Chromebooks?
Timely distribution of laptops and be further strengthened to support student access to online instruction.

How will my child or myself be able to communicate with his/her teacher(s)?
Teachers will communicate with students via the online platform. Students and families may also receive emails from administrators, classroom teachers, or other staff members as needed. Students in grades 3-8 will be required to check their school issued email accounts daily. School families will still be contacted via School Messenger for any school-wide announcements.

How many hours do you expect kids to spend on online coursework each day and each week?
The LMS is set up to provide for a 5 ½ - 6 hour school day in grades 3-8. Students will be on a rotating schedule, with Wednesdays as a student support day. Students in grades ps-2 will follow the schedule set by their teaching team.
Is there a webinar that can explain the program to me?
Each LMS platform for grades ps-8 have student support services available to them.

In terms of time and work, are your overall expectations the same as or different from a traditional school?
Expectations will be the same as in person learning. Discussions with administrators and teachers should be done if a student is having any difficulties in managing online learning and in need of extra support.

How do I track my child’s progress?
Your child’s progress will be available in the same method (ex: PowerSchool), as they are while physically in school. Your child’s teacher will be available to discuss your child’s progress during the school day and on Wednesday’s for a time period.

In the event of a state-wide return to remote learning, the following remote learning schedules will be used each day. All students in grades 2-8 will be sent home with a chrome book and all school books. Teachers will provide developmentally appropriate online instruction and students will be given a specific remote learning schedule to follow to allow for daily direct instruction from the teacher.

HEALTH & SAFETY

What type of thermometer is being used?
We will be using a touchless infrared thermometer to take students’ temperatures.

Will children be allowed to wear shields instead of masks?
No, in compliance with the directives from the Illinois State Board of Education all students must wear a face mask. This was not a local decision. Students can wear the face shields in addition to the face mask. Gaiters are also acceptable and must be approved and appropriate for school. No inappropriate logos or designs are allowed. If a student wears an inappropriate face covering, that student will be given a temporary one for the remainder of the school day and asked not to wear it again to school.

Will teachers be allowed to wear face shields instead of masks?
Only Early Childhood teachers and aides, speech therapists, social workers and inclusion teachers are allowed to wear face shields in cases where it is developmentally appropriate. All other teachers and staff members will have to wear a mask.

What type of mask should my child wear?
Whatever type of mask makes them happy and comfortable? If they want Elsa on the mask—that is great! If they want Batman on their mask—super! Please make sure the mask is appropriate for our educational setting!

The use of “gaiters” (pull-up face coverings) may be used as an alternative to masks, provided they have three layers of fabric and can remain over the mouth and nose at all times.
Is there a timeframe provided when masks could be eliminated?
When the Illinois State Board of Education and the Archdiocese of Chicago Office of Catholic Schools deems it safe for students to remove masks.

I noticed in the plan from the Archdiocese that if kids are outside and social distancing that masks can be removed? Will that be able to happen at SPC?
YES! We are blessed at SPC with a gorgeous campus with many beautiful outside spaces. We are identifying spaces outside and creating a schedule where classes (weather permitting) can take place outside. We may have students bring a small mat to sit on when they go outside (like a small towel). Students will have to remain 6 feet apart during these times.

Will teachers have to quarantine if they take a trip?
Yes, employees who travel internationally or to states with significant COVID-19 outbreaks (as determined by the CDC) must remain home for at least two weeks following their arrival home.

Will children be allowed to bring/use water bottles instead of using the water fountain?
Yes. Water bottles will be filled via the fillable drinking fountains. The water fountains will be shut off for all drinking.

Will I still be allowed to volunteer?
Volunteers will be significantly limited at SPC this year, we will be diligent in limiting the risk of outside exposure. Teachers will be supervising lunch and recess.

Will Hot Lunch Fridays still be offered?
YES! Healthy Kids Kitchen and Home Run Inn are able to offer pre-packaged lunches so we will continue to use the program! Everyone loves Pizza Fridays!

CATHOLIC IDENTITY/ACADEMIC/EXTRA-CURRICULAR QUESTIONS:

Will students go to Mass in person or watch Mass virtually?
It is important to both Father Britto and Dr. M that our students are able to attend Mass in person! While we will not be able to gather for all school Masses, we are creating a schedule where students will attend Mass outside while the weather permits. We will plan Masses in line with the guidelines for Parish Masses. Students will attend Mass weekly.

Will extended day programs be offered, such as Sticky Fingers and Bricks for Kids?
We will not be offering extra curricular programs for the 1st Trimester. We will reevaluate the availability of those programs for Trimester 1 and 2.

Will EDP (extended Day program) be offered?
Yes, EDP will be offered. However, we have closed enrollment in EDP to allow for social distancing. Please contact Mrs. Rinaldi for EDP questions.
Will athletics be offered?
That has not been determined at this time. When information on athletics is available it will be released through the Athletic department.

How are cohorts defined?
Cohorts are defined as homerooms.

Will Dr. M consider changing cohort assignments after I receive my child’s assignments?
No. Classroom/Cohort assignments will not be changed under any circumstances.

How will cohorts in the UGC take into consideration Advanced Math? (only applicable for grades 6–7–8)
The Master Schedule was completely revised this weekend to allow for all students in a particular grade (6-7-8) to take their math class at the same class period.

For example--all 8th graders will take math period 1, all 6th graders will take Math period 3, and all 7th graders will take Math period 5.

Cohorts are allowed to move to a different classroom (as long as safety precautions are in place) for Math. Therefore cohorts are not being defined by Math groups. After Math, students will return to their homerooms where their teachers will be rotating to the classrooms.

Where will PE take place?
Weather permitting, PE will take place outside!

How will electives for 7th and 8th Grade be decided?
Elective registration will be sent out next week. Once completed, we will designate (based on interest) 7th grade and 8th grade electives. We will not be able to mix grade levels until we are allowed to mix cohorts. As a result, we have to alter some offerings.

Will twins be placed in the same cohort?
Yes. Typically twins are separated into different homerooms after 2nd or 3rd grade. Given the potential for quarantine, twins will be assigned to the same cohort for this year.

TUITION:
Will schools still collect tuition this year?
Yes. While this school year may look different, our schools will continue to provide a rigorous academic experience while supporting the moral and spiritual development of each student. Our Catholic schools depend upon tuition revenue to pay our employees who do this work and support other school-related expenses.

Will SPC continue to collect tuition if we go to remote learning?
Yes. SPC is reliant on tuition to operate and pay our contracted teachers. We will deliver a high quality remote learning experience for all students in grades preschool-8.

**I am having difficulty paying tuition, as my own workplace has been impacted by COVID-19. What do I do?**

We know that some families may have difficulties paying tuition due to the loss of pay during workplace closures and are ready to support those in need of assistance. If this is happening to you, please contact your school's principal. We understand your situation and will do our very best to work with you.